



Kingston Bagpuize and Southmoor Bowls Club

Oxford Road, Kingston Bagpuize, Oxford. OX13 5AP

Affiliated to Bowls England, R.C.B.B.A, English S.M.B.A, Oxfordshire S.M.B.A.

Website: kbsbc.co.uk

Management Committee Meeting

Tuesday 10th February 2026, 7:00 p.m. at the Clubhouse

Minutes

Members present:

Derek Rees – President	Yvonne Longstaff – Ladies Captain & Ladies Secretary
Chris Allen - Chairman	Claire Farrar – Short Mat Captain & Safeguarding Officer
Charles Moorley – Hon. Treasurer & Bar Manager	Robert Woodford – Green Co-ordinator
Sue Byrne – Hon. Secretary	Robert Longstaff – Non – Executive Committee Member & Chair of Sub-group
Tom Byrne – Men’s Captain & Fixtures Secretary	Patrick Treherne – Catering Manager
Tom Waring – Club Captain & Safeguarding Officer	Paul Goddard – Non – Executive Committee Member

		ACTIONS
	Meeting Chaired by Chris Allen	
1.	Apologies – 0	
2.	Approval of Management Committee Meeting minutes 6/1/26 Proposed by Tom Waring and seconded by Tom Byrne and agreed by the Management Committee.	
3.	Declarations of Interest - Nil	
4.	Actions and Matters arising from previous Committee meeting 6/1/26 Spring Alive 55 Spring Bowls Competition – Feedback from Carole was that it may not be appropriate to try this out on a roll up afternoon but that a ‘one off’ event on a Friday evening	Chris – To liaise with Carole Ash



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	<p>would be worth considering. Chris will liaise with Carole regarding a date to try out the competition on a Friday evening Feb / March time. Once confirmed, the date will be advertised and added to the match booking page.</p> <p>BBC Radio Oxford visit 2026 – Visit planned for 7th April 2026 2.30 pm. Both Tim Cobb and Jean Potter have agreed to speak to Radio Oxford about their bowling experiences. The Committee agreed that Club shirts should be worn for Radio Oxford’s visit.</p> <p>Research the cost of removing the large water tank in the Gents toilets and replacing it with a smaller more efficient water heater. The Committee agreed to the removal of the large 40-gallon tank in the gent’s toilets. This will be replaced with a much smaller 2-gallon tank which will produce instant hot water when turned on. Cost £449 + VAT. It was suggested that a switch is placed in the bar area. The switch would need to be turned on for roll ups and matches and would heat the water for a 2-hour period.</p> <p>Club Rules and BE Code of Conduct Update – Last month Charles offered to update the Club Rules to incorporate the essence of BE Code of Conduct. Charles will redraft this document once the annual membership renewal process is completed. Charles has not received any comments from the committee about the two documents.</p> <p>KB&S BC Website – Claire Farrar has met with Brian Garside to learn how to upload the Committee minutes onto the Club website. Claire has agreed to take over this role from Brian going forward.</p> <p>Gravel for the carpark – Tom W agreed to order the gravel from the suppliers Smiths of Bletchingdon. Once a date for delivery is confirmed an email will go out to members asking for volunteers to help levelling the gravel.</p> <p>The Memoriam board is now up to date in the Clubhouse.</p>	<p>4-3-2-1 Competition.</p> <p>Completed</p> <p>Charles – To arrange for the work to be done. Charles – To speak to Fred ref connecting a two-hour timer.</p> <p>Committee – Any comments to Charles via email.</p> <p>COMPLETED</p> <p>COMPLETED</p>												
<p>5.</p>	<p>TREASURER'S REPORT Charles Moorley February 2026</p> <p>Cash Balances as of 31st January 2026:</p> <table data-bbox="272 1798 1153 2022"> <tr> <td>Barclays Current Account</td> <td>£597</td> </tr> <tr> <td>Barclays Deposit Account</td> <td>£10,411</td> </tr> <tr> <td>Newbury Building Society 90-day Account</td> <td>£83,063</td> </tr> <tr> <td>Redwood Bank 95-day Account</td> <td><u>£40,000</u></td> </tr> <tr> <td>Unrestricted Funds</td> <td>£134,071</td> </tr> <tr> <td>Bar Petty Cash</td> <td>£156</td> </tr> </table>	Barclays Current Account	£597	Barclays Deposit Account	£10,411	Newbury Building Society 90-day Account	£83,063	Redwood Bank 95-day Account	<u>£40,000</u>	Unrestricted Funds	£134,071	Bar Petty Cash	£156	
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	<p>Barclays Deposit Account – Key Deposits £755 Barclays Deposit Account – Syd Ilott Fund £146 Newbury Building Society – Syd Ilott Fund <u>£ 3,750</u> £138,878</p> <p>January was a very quiet month, with some smallish receipts and half a dozen minor reimbursements. February will of course be much busier as subscriptions and competition entries are received.</p>	
6.	<p>Bar Manager’s Report December 2025 – January 2026. Charles Moorley</p> <p>The two months to the end of January were even quieter for the bar than normal. Total takings were £472 (prior year £670), and what takings there were, were largely down to Patrick’s catering efforts at Floodlit Bowls, Winter Madness and the most enjoyable Italian evening. We are still 20% ahead of last year for the first four months. The bar is fully stocked, and as ever I am spending more on red wine than everything else put together.</p>	
7.	<p>Safeguarding - Standing Agenda Item Nil for Discussion</p>	
8.	<p>Health & Safety – Standing Agenda Item Nil for Discussion.</p>	
9.	<p>Annual Membership Renewal Process – Update All membership renewal letters have now been posted to members. Charles has already received seven replies indicating changes from full to social membership. Charles has asked members to contact him asap if they intend to change their membership status, in order that the Membership cards can be finalised and sent for printing.</p>	
10.	<p>Green Management Update – Robert Woodford. / Derek Rees Robert W is concerned that the green maintenance equipment is not being cleaned properly after use. He also suggests that a twice weekly rather than weekly maintenance rota during the winter months would be better going forward. Several Committee members commented on the embedded moss growing in the ditches and on rink 1 & 6. Peter van de Mortel has also emailed The Chairman about his concerns regarding the current state of the green. Several Committee members met with Simon Davies Managing Director of Proweave on 9th February. At the presentation Simon mentioned that</p>	<p>Robert Woodford – To review the winter rota</p>



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	<p>Qualgex is an excellent product for removing moss, but that moss becomes resistant to it after a few years and that it was recommended to change the product periodically to prevent resistance. It also does not work well at low weather temperatures.</p> <p>Derek commented that another working party was required to remove the dead moss by power washing and hoovering the green. One of the problems has been that the Nilfisk wet / dry machine has been out of action for some while now and this has contributed to the poor condition of the green. Robert Longstaff offered to look at the wet / dry machine, but he would need help in transporting it to his premises. Patrick Treherne offered his help and car to transport the equipment.</p>	<p>Robert Longstaff – To look W/D machine to see if he can get it working.</p>
<p>11.</p>	<p>Renewal of Bowling Carpet –</p> <p>Several members of the Committee met with Simon Davies from Proweave on Monday 9th February. <i>Proweave</i> is Dales preferred supplier of machinery and is something that complies with Dales warranty. Simon has visited over half of the Clubs in the UK offering advice on green cleaning and maintenance. His company supply Proweave Sportsvac’s to over 300 Bowls Clubs who have either indoor or outdoor artificial surfaces. The construction of synthetic bowling surfaces has evolved and developed considerably in recent years and if the surface is maintained correctly could last up to 25 years. Maintenance requires a regular but flexible cleaning regime. The carpet needs to be vacuumed at least once or twice a week during the summer and autumn to prevent a build-up of spores, pollen and small seeds. Moss spores cause the most damage to the surface if allowed to germinate and get into the fabric of the carpet and are almost impossible to remove. Qualgex moss killer should also be used twice / three times annually to stop the moss engraining.</p> <p>The Proweave Sportsvac is a dry only vacuum cleaner and should only be used on a dry green in dry conditions. Therefore, a <u>fixed</u> twice weekly green maintenance regime would not be appropriate. Moving forward it is important for the club to have a dedicated Green Keeper who would oversee the training of new volunteers and ensure that the carpet is vacuumed on a flexible basis (in dry conditions) as instructed by the manufacturer.</p> <p>The Committees decision is to replace the existing carpet before the 2027 bowling season, subject to a new green maintenance regime being in place. Robert Longstaff will investigate grants under Equal Opportunities to see if funding can be sourced to purchase a ramp onto the playing surface when the carpet is replaced.</p> <p>A meeting for KB&S members will be held on Thursday 26th February to inform people of the Committees decision. Robert Longstaff has agreed to present the information and there will be time afterwards for people to ask questions. It will be important to emphasise the need to have a</p>	



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	dedicated Green Keeper or ' <i>Responsible person</i> ' who will ensure that the new flexible cleaning regime is being adhered to within our ever-changing UK climate.	
12.	<p>Corporate Event Pricing</p> <p>Chris asked the committee to consider a price which could be advertised when offering corporate events. The 41 Club hold an annual event at KB&S BC and for the past 3 years £18.00 pp has been charged. With rising costs of food and recognition of the work that goes into organising and hosting these events it was agreed that the cost will increase by £5.00 to £23.00 pp. The catering offered for the 41 Club would continue to be a cold buffet and choice of desserts. There was discussion about offering a choice of catering menus for corporate events i.e. Buffet / BBQ. Options would be priced individually and in line with current food prices.</p> <p>Sue Brandon has enquired if KB&S BC would be interested in running a similar event to the 41 Club social evening for a French exchange group from Mably. Monday evening 6th July for 20 + guests. An introduction to bowls and a two-course meal. The Committee were happy to run this event, and the cost would be £23.00pp. Sue to feedback to Sue Brandon.</p>	<p>Sue Byrne – Speak to Sue Brandon ref French Exchange evening.</p>
13.	<p>Club Competition Rules Update</p> <p>Peter Rogers Competition Secretary 2026 has reviewed the current version of the competition rules and has suggested some changes. Charles has queries regarding rule 3 and 6. He will speak with Peter regarding his queries and once clarified will update the document. A summary of the competition rules will be included in the KB&S Club Rules and Code of Conduct.</p> <p>A full version of Club Competition rules will be placed on the Competition notice board in the Clubhouse and will be available to members on request.</p>	<p>Charles - To liaise with Peter Rogers and update document</p>
14.	<p>Funding Opportunities</p> <p>Chris has recently discovered easyfundraising.com. Over 800 retailers are involved in the scheme e.g. Amazon, Tesco. Most retailers pay a charitable cause % of what the consumer spends with them on-line. KB&S BC could register as 'a cause' and members could sign up to support the Club when they shop on-line with registered retailers. It is free and simple to join.</p> <p>Patrick mentioned that he is already signed up to this scheme for one Charity. He is not sure how much his chosen charity receives through this initiative. He will enquire and report back next month.</p> <p>Chris also mentioned the need for the committee to have an ear to the ground about future local authority development funding opportunities</p>	<p>Patrick – To feedback next month</p>



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	i.e. Community Infrastructure Levy (CIL) which could be applied for to support future Clubhouse improvements.	
15.	<p>Subgroups Leaders & members</p> <p>Chris mentioned last month that he would like to set up three sub-groups to organise and take forward:</p> <ol style="list-style-type: none"> 1. Social events 2. 30th year Anniversary Events. Bowls Gala Day / Celebration event. 3. 3 / 10 Year Plan. Robert Longstaff is chair of this subgroup. <p>Chris would be happy to talk to committee members outside of the meeting regarding their interest.</p>	<p>Committee Members - to speak to Chris about involvement in these groups.</p>
16.	<p>Property Security –</p> <p>Fred Monk reported to Chris that two of the spike strips along the top of the fencing by the bus shelter have been broken off and a planter knocked over by someone gaining access to the Club premises. (probably youngsters). Charles mentioned that in previous years anti-climb paint has been used on the other side of the fence. However, the paint needs reapplying very year.</p> <p>Chris asked who within the Club would renew the spikes and deal with any other security issues as and when they arise. No one has responsibility for this function. Charles will purchase more plastic spiking from Amazon. Chris will speak with Alan Hall to see if he would be willing to replace the deterrent on this occasion.</p>	<p>Charles – To purchase new Spiking</p> <p>Chris – To liaise with Alan Hall about refitting the deterrent.</p>
17.	<p>KB&S Village Fete Saturday 27th June 2026</p> <p>The Club has received its annual invitation to hold a stall at Kingston Bagpuize & Southmoor Fete. Committee members informed Chris that KB&S BC have had a stall at this event in the past but that it was not very productive. Yvonne added that she has also run a stall there for another cause and confirmed that it was not a good use of time.</p> <p>The date clashes with 30th Anniversary Celebration anyway.</p> <p>Sue will reply to the event organisers informing them of our decision.</p>	<p>Sue – To reply to organisers</p>
18.	<p>Social Events 2026 Update -</p> <p>Chris, Patrick and Tom B met previously to confirm the social programme for 2026. The programme was circulated to the committee at the meeting. Claire pointed out a clash on Friday 27th March which was scheduled for a Quiz. Several KB&S members would be at Faringdon on that date for a short mat match. The Quiz was subsequently changed to Friday 20th March. Patrick confirmed that he would provide hotdogs if agreeable with Charles who would be running the quiz. At the time of</p>	



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	printing the catering options are suggestions only and may change nearer the time of the event.	
19.	<p>Venue and planning 2026 Annual Dinner and Presentation Evening The Annual Dinner is currently planned to take place on Friday 30th October. Sue pointed out that it was not too early to book a venue and begin to explore catering options. Do we want to rebook Marcham Centre and try to find another caterer? Charles mentioned The Dog House in Frilford. Enquiries were made there a few years ago but it was not an option on a Friday or Saturday evening. Charles suggested that the event did not need to be held at the weekend. He will make enquiries when he visits there next.</p>	<p>Charles – To make enquires at The Dog House ref; venue</p>
20.	Suggestions - Nil	
21.	<p>A.O.B</p> <p>Sue Byrne –</p> <ul style="list-style-type: none"> • RCBBA Portal opened on 1st February for the 2026 Berkshire County Competition entries. We have until 28th February to enter the Clubs entries. Entry fees also need to be paid by 28th February. • The Membership Affiliation window will be open from 16th March. We have until 30th April to update our membership data on the portal. This year they are also asking for qualified coaches, umpires and markers and level of qualification. Safeguarding Officers may also be asked about DBS and training dates. • Berkshire Open League – Berkshire Bowling Assoc. are inviting Clubs to join a new mixed league. This will run on a Thursday evening over 10 weeks for 2 triples per Club. There will probably be 2 divisions with 6 teams in each division. The Committee agreed that this would clash with Ladies Ridgeway and KLV on Thursdays. Sue will email the County secretary with our decision. • Monday afternoon South Oxford League. Last year KB&S entered a team of ladies to play in this league. The Club will enrol one team maybe two if there is sufficient interest. • Ashley Baker runners up shield. We have now received the engraved shield with the Clubs details on the back. <p>Charles Moorley -</p> <ul style="list-style-type: none"> • BT are looking to upgrade their telephones. Charles has found a replacement at a cost of £18.00. The Committee agreed to these costs. <p>Tom Byrne -</p> <ul style="list-style-type: none"> • There has been poor communication with RCBBA this year regarding County Competition entries. Tom has circulated emails 	



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	<p>to members reminding them to put their entries on the notice board in the Clubhouse.</p> <p>Tom Waring –</p> <ul style="list-style-type: none">• The Cleaning shed has a leaking roof. Alan Hall wonders if it is the moss on the roof. Alan and Tom Waring will investigate. <p>Yvonne Longstaff –</p> <ul style="list-style-type: none">• The Ladies Ridgeway will continue for another season with 2 triple teams. Yvonne will attend the next delegate meeting on 21st February.	
22.	<p style="text-align: center;">Date and Time of Next Meeting:</p> <p style="text-align: center;">Tuesday 3rd March 2026 7pm in the Clubhouse</p>	